



# CITY OF ESPAÑOLA

Planning & Land Use Department  
409 N. Paseo de Oñate, Española, NM 87532

Case Number: \_\_\_\_\_  
Receipt #: \_\_\_\_\_  
Daily Report: \_\_\_\_\_  
Fee: \$75.00  
Rec'd By: \_\_\_\_\_

## LAND USE/SITE DEVELOPMENT PERMIT

### GENERAL INFORMATION

- Type of Request:**
- |  |   |
|--|---|
| <input type="checkbox"/> Accessory Structure               | <input type="checkbox"/> Boundary Fence             |
| <input type="checkbox"/> Business Registration Review      | <input type="checkbox"/> Mobile/Manufactured Home * |
| <input type="checkbox"/> Construction of Structure (C.I.D) | <input type="checkbox"/> Utility Connection         |
| <input type="checkbox"/> Temporary Use                     | <input type="checkbox"/> Other: _____               |

**Project Location:** \_\_\_\_\_  
 Building Number Suite Street Name

### Applicant's

First Name Last Name

DBA: \_\_\_\_\_

### Mailing Address:

Mailing Address City ZIP

### Telephone #:

Home/Work Phone Other

### PROPERTY INFORMATION

**UPC#:** 1 **County:**  Rio Arriba  Santa Fe  
**Zoning District:** **Tribal:**  Yes  No

### Property Owner:

First Name Last Name

Same as Applicant

### Mailing Address:

Mailing Address City ZIP

### Telephone #:

Home/Work Phone Other

### REQUIRED SUBMITTAL CHECKLIST

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> SITE PLAN                   | <input type="checkbox"/> DETAILED PROJECT DESCRIPTION              | <input type="checkbox"/> FLOODPLAIN MANAGEMENT REVIEW |
| <input type="checkbox"/> PROOF OF OWNERSHIP OR LEASE | <input type="checkbox"/> CERTIFICATE OF OCCUPANCY WITHIN 60 DAYS * |   |

*I hereby certify that the information provided and the documents submitted are true and correct to the best of my knowledge and that by submitting this request, I am doing so with the knowledge and consent of the property owner(s). I further understand that should the information provided be incomplete, inaccurate or submitted after the submittal deadline, it will result in the delay of this proposal.*

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

