Project R.A.C.E. Code of Conduct Contract

1. R.A.C.E Program Participants are required to be in attendance and on time for all scheduled community activities and community service unless directed otherwise by R.A.C.E Manager. (Absences must be approved and confirmed by R.A.C.E Manager.)
2. R.A.C.E Program Participants are required to cooperate with School staff, Community Partners, and intern/employment sites at all times.
3. R.A.C.E Program Participants are required to maintain a minimum of 2.0 grade point average (GPA).
4. Cellular phones may be used during meal times and break times; please have your cellphones on silent during trainings and at intern/employment sites.
5. R.A.C.E Program Participants must dress appropriately at intern/employment sites - Appropriate dress includes no cut-off shorts, revealing clothing, etc. Failure to comply will result in dismissal from R.A.C.E Program.
6. Graffiti and/or other defacement of private or public property will not be tolerated. Any individual who violates this rule will be turned over to the appropriate legal authorities for handling. Any individual who does so will be responsible for restitution to repair damages.
7. In case of illness or personal problems, it is imperative that the Employment Mentor and R.A.C.E Manager be contacted immediately.
8. Use or possession of alcohol, tobacco products and/or drugs will not be tolerated. Failure to comply will result dismissal from Project R.A.C.E Program. Any individual who violates to this rule will be turned over to the appropriate legal authorities if necessary.
9. Any R.A.C.E Program Participant violating the Code of Conduct, or any other misconduct, including but not limited to the list above, will be reported immediately to the R.A.C.E Manager. (If you have a problem or witness illegal activity you are to report these events or concerns to R.A.C.E Program Manager or security personnel immediately.)

The objective of Project R.A.C.E’s Contract and Code of Conduct is to ensure the highest level of courtesy, respect and professionalism. During R.A.C.E events, please be mindful of the following:

- No public physical displays of affection;
- No sharing intimate details of your relationship or lifestyle with others;
Student RACE #______________

- No engaging in any behavior that may violate any local, state or federal sexual harassment laws.
- Unwelcome physical, verbal, visual or behavioral mannerisms or conduct that is disrespectful or hostile toward any individual; Demeaning or exploitive behavior that is either sexual or nonsexual in
- Driving while under the influence of alcohol or other impairing substance;
- Refrain from Use of profanity
- Accepting gifts from, promising or giving of gifts for personal use to gain or give something in return
- Any unacceptable or illegal behavior as specified but not limited to the above, will result in suspension or termination of the relationship with Project R.A.C.E and if necessary the proper authorities will be contacted to handle such matters.

Remember that you are not only representing yourself and your school, you are also representing the Española Valley.

By signing below, I acknowledge that I have read and understood this Code of Conduct, and hereby agree to conform to such policies and practices as administered by Project R.A.C.E

Participant Signature: ______________ Date: __________

If under the Age of 18 Years Old:

Parent/Guardian Signature: ___________________________ Date: __________